



**FACTORS INFLUENCING TEAMWORK AMONG EMPLOYEES OF JABATAN
PERDANA MENTERI AT PUTRAJAYA**

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**BACHELOR OF BUSINESS ADMINISTRATION
WITH HONOURS (HUMAN RESOURCES)
FACULTY OF BUSINESS MANAGEMENT
UNIVERSITI TEKNOLOGI MARA
KAMPUS BANDARAYA MEALAKA**

JANUARY 2019

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**Submitted in Partial Fulfilment of the
Requirement for the
Bachelor of Business Administration with Honours
(Human Resources)**

FACULTY OF BUSINESS MANAGEMENT

UNIVERSITI TEKNOLOGI MARA

KAMPUS BANDARAYA MELAKA

JANUARY 2019

DECLARATION OF ORIGINAL WORK



**BACHELOR OF BUSINESS ADMINISTRATION
WITH HONOURS (HUMAN RESOURCES)
FACULTY OF BUSINESS MANAGEMENT
UNIVERSITI TEKNOLOGI MARA
“DECLARATION OF ORIGINAL WORK”**

I, MOHAMAD HAKAM ATIQ BIN HAMZAH

I/C NUMBER: 941030-14-6081

Hereby, declare that:

- This work has not previously been accepted in substances for any degree, locally or overseas and is not being concurrently submitted for this degree or any other degrees.
- This project paper is the result of my independent work and investigation, except where otherwise stated.
- All verbatim extracts have been distinguished by quotation marks and sources of my information have been specifically acknowledged.

Signature:

Date:

LETTER OF SUBMISSION

DECEMBER 2018

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Dear Sir,

SUBMISSION OF PROJECT PAPER (BM 243)

Attached is the project paper titled **FACTORS INFLUENCING TEAMWORK AMONG EMPLOYEES OF JABATAN PERDANA MENTERI AT PUTRAJAYA** to fulfil the requirement as needed by the Faculty of Business Management, Universiti Teknologi MARA (UiTM).

Thank you,

Yours sincerely,

(MOHAMAD HAKAM ATIQ BIN HAMZAH)

2015145835

Bachelor of Business Administration

(Hons) Human Resources

ABSTRACT

This study is conducted to measure Factors influencing teamwork among employees of Jabatan Perdana Menteri at Putrajaya. Emphasizing the respondents from similar background industry. The teamwork elements are form under three main dimensions, mainly is coordination, communication and mutual support. Meanwhile, the dependent variable to be measured under this concept is employees' teamwork. The researcher has adopted the descriptive research on the issue. Then, the researcher's sampling design is non-probability sampling which is convenience sampling method with 200 questionnaires were distributed to employees within the given time period. Data were collected and evidences are being processed by using Statistical Package for Social Science (SPSS) program. The findings analysis includes descriptive analysis, reliability testing, correlation and multiple regression analysis. The outcome of multiple regression analysis showed that communication, and mutual have positive significant impact on employees' teamwork except coordination. In conclusion, it shows that the organization which provides good teamwork elements to the employees will ultimately enhance their satisfaction and improve organizational performance.

Keywords: Teamwork, Coordination, Communication, Mutual Support,